

**Minutes of Blessed Hugh Faringdon- Finance Committee Meeting
7 October 2024 at 8.30pm**

Present: Fr Claro, Andrew Chell, Lorraine Brabin, Neill Taylor

Apologies: N/A

Opening Prayer: Fr Claro led with an opening prayer.

Matters arising.

- The speaker for the children’s room is installed and working well.
- JP Crilly to get quotes for a new notice board.
- Andrew C to check out what insurance is required for parishioners trips – Adult and Children
- Lorraine B to contact Heather Hauschild and Alistair Akers re available grants for church to claim.

The committee had a discussion on the Finance Meeting held in Bracknell in September. Lorraine B supplied email copies of the slides and discussed the following matters:

- Governance structure, regulation, and Canon Law
- What happens when things go wrong
- Review of current financial
- Summary of audit findings
- New and updated policies and procedures
- Forward planning and building a parish budget

All agreed that we must follow these policies as and when we can.

We discussed the new diocesan requirements to use ‘Worknest’ for all Health and Safety matters. Andrew explained that we were already being charged a small monthly sum (£37.28) for it.

We discussed the increasing costs associated with heating the hall and agreed that we needed to review and increase the charges for heating the church hall included within the hall rental charges. Andrew C to review the heating bills for 23/24 and agree a suitable increase for the hall hire.

We discussed the distribution of Charity Account money and agreed that Lorraine B would discuss with the PPC and all recommendations would be considered.

The recommendations of the finance committee were:

- £1000 for CAFOD
- £1000 to Sanctuary Faringdon.
- £500 for Asylum seekers fund.
- Balance £500 to be held with Church

Lorraine B to report back from PPC at next meeting.

Current finance statement.

ACCOUNT NAME	Balance 2 September 2024
Current account	£ 26,483
Charities account	3067
Buildings account	587

- Andrew C working on Gift Aid claims for distribution to all concerned.

Buildings Report.

Health and Safety. A meeting with 'Work Nest 'took place on 3 September. Andrew C to provide more detail at the next meeting.

Pastoral Amalgamation – 10 Year plan. LB / AC/ KT to work with Pastoral team to take this forward for the Parish.

Date of next meeting. Monday 2 December 2024. 8.30 pm. Zoom.

Minutes by L. Brabin