

Blessed Hugh Faringdon Pastoral Council Meeting 3rd December 2020 @ 8.15pm

Brief Notes of the Meeting

1. **Apologies** from Emmanuel Boakye, Paul Brame.
2. **Present at the Zoom meeting were** : Fr Claro Conde, Mary Hughes (Chair), Andrew Chell, Clare Cottingham, Lorraine Brabin, Tony Fecher, Kathleen Thomas, Audrey Curnock (Note taker).
3. **Opening Prayer** from Fr Claro.
4. **Arrangements for** Re-opening of the church this weekend were discussed, also times of Christmas masses

Actions :	Key People
Government Risk Evaluation form – will before the first mass takes place	Tony & Audrey (we can discuss over the phone/zoom).
Check on cleaning materials, masks, hand sanitiser in place	Audrey (in consultation with Tony)
Stewards	Remind parishioners of tier 2 rules (see notes and list of stewards distributed-Audrey- done)
Advent Candle and wreath, position of lecturn etc	Mary, Audrey
Newsletter – add a note about Tier 2 rules	Audrey – to follow
Newsletter – note about Christmas masses	Audrey -to follow Neill – on the web - done
Newsletter – Christmas Offerings	Andrew Chell
Choir – discuss with Sjoerd about possible Cantor singing from the choir loft. Any Live music – no wind instruments, and sadly no parishioner singing. Musicians need to be 2m apart. Positioning of microphone in choir loft being planned. As always a big thank you to Neill. This morning Fr Claro has just circulated the Diocese guidelines on this – good timing. We can sing outdoors., social distanced. The above is all in line with these guidelines.	Zoom Meeting 4.12.2020 @ 2pm Sjoerd, Mary, Audrey & Fr Claro.

5. As it was late on finishing, 9.15pm, we did not set the time of the next meeting, but that will be in 2021. We ended with a closing prayer.